

**APPLICATION for OPEN ACCOUNT CREDIT PRIVILEGES**

**Unlimited Rent-Alls, Inc.; t/d/b/a Best Event Rental**

118 N Sparks St, State College PA 16801 ❖ 311 E Pleasant Valley Blvd, Altoona PA 16602 ❖ FAX: 814.238.8301

**◆ AGREEMENT ◆**

As the Applicant named below, or as an authorized agent of the Applicant, I hereby apply for Open Account Privileges with Unlimited Rent-Alls, Inc., t/d/b/a Best Event Rental.

I understand that approval of credit privileges may be dependent on results of further investigation and evaluation by Unlimited Rent-Alls, Inc. and I authorize its representatives to request information necessary to verify my/our financial history and my/our current financial condition and credit rating.

I certify that the information provided herein is correct to the best of my knowledge and I understand that falsified information shall be considered sufficient grounds for the refusal of credit privileges.

I agree to pay all invoices according to the terms and conditions as stated in this application and/or in the standard invoices of Best Event Rental, a copy of which I understand will be supplied to me/us or my/our agent following each transaction or upon request at any time.

If credit privileges are approved, I understand that this Agreement, including Terms and Conditions (page2), shall be binding on me/us and on my/our legal representatives, successors or assigns.

SIGNATURE of APPLICANT or APPLICANT'S AGENT \_\_\_\_\_

(Please print your name ) \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_

Email ADDRESS \_\_\_\_\_

A. APPLICANT'S LEGAL TRADING NAME \_\_\_\_\_

*IMPORTANT: If your Trading Name is a fictitious name, you must attach a copy of your Pennsylvania Registration of Fictitious Name.*

LOCAL ADDRESS \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

LOCAL OFFICE PHONE \_\_\_\_\_

BILLING OFFICE PHONE \_\_\_\_\_

LOCAL OFFICE FAX \_\_\_\_\_

BILLING OFFICE FAX \_\_\_\_\_

CORPORATION  PARTNERSHIP  PROPRIETORSHIP  PERSONAL  NON-PROFIT ORGANIZATION (legally registered)  
 GOVERNMENT (Agency, Authority, Board, Commission, School, Library, etc.)  OTHER: \_\_\_\_\_

YEARS IN OPERATION \_\_\_\_\_ NATURE OF BUSINESS OR ACTIVITY \_\_\_\_\_

B. REFERENCES - Provide at least three (3) businesses with one year minimum credit activity

① NAME \_\_\_\_\_

③ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

② NAME \_\_\_\_\_

④ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

(See Page 2 for Terms & Conditions)

**TERMS AND CONDITIONS**

**1. ACCIDENTAL DAMAGE PROTECTION (Damage Waiver Coverage) -**

Unless expressly declined below by Applicant, Unlimited Rent-Alls, Inc. agrees to waive claims for accidental damage to applicable rental items under most circumstances. Exceptions to this waiver include, but are not limited to, damage caused by failure to take prudent measures to safeguard rental items, and/or failure to follow instructions, deliberate misuse, use by persons under the influence of alcohol or drugs, or damage as a result of vandalism or malicious mischief by persons known or unknown. A full statement of conditions of this waiver of damage claim is available upon request. The fee for this service is 7% of the applicable rental fee and will be applied to all rental transactions unless and until expressly declined in writing by Applicant.

By initialing here \_\_\_\_\_, Applicant or Applicant’s agent expressly indicates that applicant wishes to decline the accidental damage protection service (damage waiver coverage) as herein offered and thereby accepts responsibility as an insurer to pay for all damage which occurs to any item rented by Applicant while it is in the Applicant’s care, custody or control.

**2. PENNSYLVANIA SALES & USE TAX -**

Pennsylvania Sales & Use Tax will be added to all transactions unless a current and valid Pennsylvania Sales & Use Tax Exemption Certificate has been submitted by Applicant.

**3. SPECIAL INSTRUCTIONS -**

Any special instructions by Applicant (proper billing procedures, authorized representatives or personnel, identification procedures, mandatory purchase order numbers, etc.) must be submitted in writing on Applicant’s letterhead or form and signed by Applicant or Applicant’s agent.

**4. PAYMENT TERMS -**

Terms are NET 30 days as indicated on any individual invoice or monthly statement (if issued.) Unless instructed otherwise, payments will be applied first to any accrued finance charges, then to any past due amounts in order from the oldest to the newest, and finally to any current amounts. Charge privileges may be suspended for accounts with any past-due balance. Accounts are considered to be a line-of-credit, not a revolving charge account. Accounts not reduced to a balance of \$0.00 past-due and \$0.00 accumulated finance charge at least once during any six-month period may have charge privileges suspended until all past-due charges have been paid.

**5. FINANCE CHARGES -**

A Service Fee will be added to any Past Due Balance on each monthly statement. (The Past Due Balance will be calculated by applying all current payments and credits to the Previous Balance.) This Service Fee may vary from time to time from the current monthly rate of 1.5% (which is an Annual Rate of 18%). However, you will be notified in writing when any change in the Service Fee occurs. There will be a Minimum Monthly Service Fee of \$1.00 on any Past Due Balance.



**OFFICE USE ONLY:**

Approved:  Yes  No By: \_\_\_\_\_ Date: \_\_\_\_\_ Customer ID#: \_\_\_\_\_

Customer Alphabetic Name: \_\_\_\_\_ Discount Code:  \*  ^

Sub-Account?  Yes  No If Yes, Master Account Name \_\_\_\_\_ & CID No. \_\_\_\_\_

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_ Letter sent by: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Charge Exempt . . . . .  Yes  No

Damage Waiver Declined? . . . . .  Yes  No

PA Sales Tax Exempt . . . . .  Yes  No

Inhibit Deletion During Purging? . . . . .  Yes  No

Purchase Order Required? . . . . .  Yes  No

Maintain Historical Analysis? . . . . .  Yes  No

Jobsite Location Required? . . . . .  Yes  No

Fax Statements? . . . . .  Yes  No

Employee Name Required? . . . . .  Yes  No

# **Best Event Rental**

## **Open Account Information & Requirements**

We have currently extended an open account in your name and thank you for choosing us as your event rental vendor. We hope we will serve your needs. By your use of the account that we have established for you, it is understood that you expressly agree to the following definitions, terms, conditions and requirements.

### **1. STATEMENT CLOSING DATE and SUSPENSION**

Our standard policy is to close all accounts at the end of the business day on the 28<sup>th</sup> of each month. Please do not pay from individual invoices. Our standard policy will be to process your open account and mail a month-end statement to you at the beginning of each month.

Accounts are suspended when 90 days or more past-due. Business can continue to be conducted on a COD basis for 30-days. At the end of 30 days, all business privileges will stop if the account is not paid in full. Normal charge privileges will be reinstated upon management approval and a 30-day zero balance.

### **2. DUE DATE, DISCOUNTS and FINANCE CHARGES**

An Open Account is considered to be past-due if it is not paid in full on or before the following 28<sup>th</sup> of the month or within any specially notated terms. Discounts will be forfeited on any account 30 days or more past-due. In addition, your full payment must reach us by the 28<sup>th</sup> of the month to be considered for any future applicable discounts.

A Finance Charge of 1.5% per month (18% per year) will be added to all past-due balances. There is a minimum Finance Charge of \$1.00 per month.

### **3. REQUIREMENT for PERIODIC “ZERO PAST-DUE BALANCE”**

An open account is considered to be a line-of-credit, not a revolving charge account. Accounts not reduced to a past-due balance of zero (\$0.00) with no accumulated finance charges at least once during any six-month period will have charge privileges suspended until all past-due charges and/or accumulated finance charges have been paid.

### **4. CUSTOMER INSTRUCTIONS and INFORMATION**

Any changes in account instructions or required information (including the following) must be submitted to us in writing:

- Charge authorization instructions (authorized personnel, identification requirements, purchase order requirements, etc.)
- Required information on invoice (job-site location, employee name, etc.)
- Change in business ownership, billing information or billing address
- Pennsylvania Sales & Use Tax exemption status or exemption number
- Option to accept or decline our Accidental Damage Waiver service

### **5. COMPLIANCE WITH OSHA or OTHER SAFETY REGULATIONS**

Best Event Rental has continuing policies of replacing inventory with improved products whenever practical. New products usually include safety features currently required by OSHA, as amended, and other governmental regulations. However, because of frequent changes and the complexity of these regulations, our inventory can not be guaranteed to comply with all applicable safety regulations.

Therefore, all rentals and sales are made under the condition that you, as the customer, expressly agree to hold Best Event Rental harmless from the assertion of any claim arising out of the rental, sale or use of any item which does not comply with any OSHA or other safety regulation.

Any purchase order, written or oral, from you shall be accepted only under the above conditions, notwithstanding any written or oral instructions to the contrary contained in or with the purchase order. Any such written or oral instructions

shall be disregarded and shall not be a party of any rental or sale agreement or transaction.

You are thus notified and cautioned to instruct your personnel in the above policies and in any applicable safety regulations so that they may properly select and use any items rented or purchased from us.

**6. SALES TAX and ACCIDENTAL DAMAGE WAIVER**

All sales or rental transactions will have 6% Pennsylvania Sales Tax added unless you have submitted a valid exemption certificate. All rental transactions will have a 7% fee added for accidental damage waiver (protection) unless you have expressly declined this service in your initial application (page 2) or in writing at any time.

Thank you for the opportunity to serve you. If you have any questions or suggestions regarding our policies or the services available from us, please contact us at your earlier convenience.

**Best Event Rental**

Corporate Office & State College Showroom

118 N Sparks St  
State College PA 16801  
814.238.3037

[rentals@bestevent.com](mailto:rentals@bestevent.com)

[www.bestevent.com](http://www.bestevent.com)

Altoona Showroom

311 E Pleasant Valley Blvd  
Altoona PA 16602  
814.943.4330

[altoona@bestevent.com](mailto:altoona@bestevent.com)

[www.bestevent.com](http://www.bestevent.com)